

**REQUEST FOR EXPRESSIONS OF INTEREST (REoI)
(CONSULTING SERVICES – FIRMS SELECTION)**

**GHANA ENTERPRISE AGENCY (GEA)
GHANA JOBS AND SKILLS PROJECT (GJSP)
IDA CREDIT №: 6716-GH**

Assignment Title: Consultancy services for Quality Assessment under component 2

Reference No.: GH-GEA-282971-CS-QCBS

The Government of the Republic of Ghana has received financing from the World Bank toward the cost of the Ghana Jobs and Skills Project and intends to apply part of the proceeds for consulting services.

The project comprises five (5) components namely:

Component 1: Provision of apprenticeship training for jobs

Component 2: Provision of entrepreneurship and micro and small enterprise support for jobs

Component 3: Operationalization of the Ghana Labor Market Information System, upgrading of district PECs and services, and independent performance reviews of Government youth employment and skills development programs

Component 4: Capacity development, technical assistance, and project management support for enhanced skills and jobs impact

Component 5: Contingent emergency response component

The Developmental Objective of the project is to support skills development and job creation in the Country.

The Specific objectives of the assignment are;

GEA intends to contract a Consulting Firm to undertake and implement the nationwide quality assessment of the training programs under component 2.1 of the Ghana Jobs and Skills Project.

The Consulting Services (“the Service”) includes the consultant’s scope of work which includes but not limited to:

- i. Assess the quality of the Ghana Jobs and Skills Project (component 2.1) training programs across the 16 Regions in Ghana.
- ii. Determine the appropriateness of tools and technology used by the facilitators for the training and mode of training delivery
- iii. Evaluate the accessibility and conduciveness of the training program
- iv. Assess the competency of trainers for the training program
- v. Verify the alignment of curriculum with international best practices and objectives of the training program
- vi. Evaluate the training conducted across the basic, intermediate, and advanced levels
- vii. Assess standardization of the training programs across all the participating Regions
- viii. Assess the eligibility of training program participants to ensure adherence to requirements

- ix. Ensure that the content and method of delivery are in line with the quality requirements of the program
- x. Support in design of feedback forms for Trainers and Beneficiaries
- xi. Provide recommendations on how the quality of the trainings could be improved when necessary
- xii. Assess the effectiveness of the training program
- xiii. Determine the appropriateness of assessment materials developed
- xiv. Determine whether recommendations for improvement of the training program have been identified and/ or implemented
- xv. Assess the relevance of the training program in relation to skills gap of participants
- xvi. Review the documentation of lessons learnt and the impact of the training in meeting participants needs (success stories)
- xvii. Evaluate the method of reporting by trainers to the GEA Coordinator of component 2.1 of the Ghana Jobs and Skills Project
- xviii. Undertake other assigned duties relating to this consulting assignment

The duration of the assignment is thirty-six (36) months. The expected start date of the assignment is **July 2022**.

The detailed Terms of Reference (TOR) for the assignment: **can be found at the following website: www.gea.gov.gh Or can be obtained at the address given below.**

The Ghana Enterprise Agency which will implement the component now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

- i. The firm must be a legally registered consulting firm- Registration Certificates with relevant regulatory authorities in the legal jurisdiction of the applicant/ Certificate of incorporation (If applicable).
- ii. Proof of Technical and Managerial Capability
- iii. Solid technical background and proven track record in the assessment of Business Development Services (BDS)/ Monitoring and Evaluation/ Programs implemented
- iv. At least, five (5) years’ experience in the provision of BDS for MSMEs and entrepreneurs, and the assessment of programs
- v. At least two or more similar assignments for public sector (MDA) institutions successfully completed in the last two years involving agencies at the decentralized level in Ghana or West Africa
- vi. At least two assignments for MSMEs for technical support including capacity building
- vii. A track record of successfully executing multilateral and/or bilateral development partner assistance programs for MSME development or capacity building
- viii. Demonstrable experience and understanding of Ghana’s MSME or Entrepreneurship ecosystem

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.4, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016, revised November 2017, August 2018 and November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment as per paragraph 3.17 of the Procurement Regulations. Any false declaration will result in disqualification.

Consultants may associate with other firms to enhance their qualifications but should **indicate clearly** whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality Cost Based Selection (QCBS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **9:00 a.m. to 4:30 p.m.** local time.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **23rd May 2022**.

**THE CHIEF EXECUTIVE OFFICER
GHANA ENTERPRISES AGENCY
BOX MB 85, ACCRA, GHANA**

Attn: **The Procurement Officer**

TEL: +233 (0) 272 860 066

LOCATION: ADJACENT TO KEMPINSKI GOLD COAST HOTEL, ACCRA

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